

10. Do you have any additional information and comments (use separate sheet if necessary):

It may become necessary to disclose your identity and/or complaint, as well as to conduct a formal investigation. Should such a disclosure become necessary, it will be only to the person(s) with a need to know your identity or the details and nature of the complaint.

I acknowledge that I have read this document and understand my obligation to provide information as needed and to cooperate fully and completely with any investigation of this complaint. Should it become necessary, I authorize GIS to disclose my identity and/or details of this complaint.

By signing below, the Complainant certifies that he/she has reviewed this Complaint (including any attachments) to confirm that it is accurate and complete.

Complainant's Signature

Dated _____

Signature of person making report

Dated _____

Please return the completed form to the Office Administrator of GIS

Legal Disclaimer: The Employee Complaint Form is for informational purposes only and does not constitute legal information or advice.